



Jacqui Sinnott-Lacey  
Chief Operating Officer

52 Derby Street  
Ormskirk  
West Lancashire  
L39 2DF

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24 January 2022

**TO: COUNCILLORS I MORAN, Y GAGEN, V CUMMINS, G DOWLING, G OWEN,  
J WILKIE, K WILKIE AND A YATES**

Dear Councillor,

Please find attached additional information for the meeting of the **CABINET** being held in the **COUNCIL CHAMBER, 52 DERBY STREET, ORMSKIRK L39 2DF** tomorrow (**TUESDAY, 25 JANUARY 2022**) at **7.00 PM**.

Please note that item 8(a) Land Disposal, has been withdrawn.

Yours faithfully

A handwritten signature in black ink, appearing to be "JS", written over a faint circular stamp.

Jacqui Sinnott-Lacey  
Chief Operating Officer

**AGENDA**  
**(Open to the Public)**

- |    |   |                |
|----|---|----------------|
| 6a | <b>Draft Revenue &amp; Capital Programme Budget</b><br>(Minute of Executive Overview & Scrutiny Committee – 13 January 2022)          | 1657 -<br>1658 |
| 6b | <b>Housing Account - Revenue and Capital Programme</b><br>(Minute of Executive Overview & Scrutiny Committee – 13 January 2022)       | 1659 -<br>1660 |
| 6c | <b>Council Plan Delivery Plan Q2 2021/22</b><br>(Minute of Corporate & Environmental Overview & Scrutiny Committee – 9 December 2022) | 1661 -<br>1662 |

6d	<b>Final CIL Funding Programme 2022/23</b> (Minute of Executive Overview & Scrutiny Committee – 13 January 2022)	1663 - 1664
8a	<b>Land Disposal (WITHDRAWN)</b>	

**We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.**

For further information, please contact:-  
 Jacky Denning on 01695 585384  
 Or email [jacky.denning@westlancs.gov.uk](mailto:jacky.denning@westlancs.gov.uk)

## MINUTE OF EXECUTIVE OVERVIEW & SCRUTINY COMMITTEE – 13 JANUARY 2022

### 75 DRAFT REVENUE & CAPITAL PROGRAMME BUDGET

Consideration was given to the report of the Head of Finance, Procurement and Financial Services as contained on pages 1415 to 1470 of the Book of Reports as set out at Appendix A of this report, the Medium -Term Financial Strategy (MTFS) for the 3 years ending 31st March 2025, together with the Revenue Budget for 2022/23 and the Capital Programme for the 3 years ending 31<sup>st</sup> March 2025.

The Interim Corporate Finance Manager provided an overview of the report referring to details set down within it.

Comments and questions were raised in respect of the following:

- Growth bids
- Cost pressures
- Anticipated favourable events
- Return from re-development of Skelmersdale Town Centre
- 2% pay award - estimate using Government forecast
- "Economic scaring" to Brexit (4% GDP) and Covid (2% GDP)
- Returns from TVD £250,000 from medium term forecast – the report does not state we are putting in £400,000 in share capital. TVD making a loss - would like to have seen a comment as a footnote in report (The Interim Corporate Finance Manager Informed Members that the classic measure is the yield - which shows a very good return for TVD and STC. He made an undertaking to consult with the Head of Finance, Procurement and Commercial Services in respect of details to be included for information and transparency in future reports)
- 'Holiday' on Reserves
- Sales, Fees and Charges policy - contradiction in respect of Planning Service Review report which states no intention to increase planning fees, perhaps reconsider, as this report suggests otherwise.

The Portfolio Holder for Resources and Transformation informed that a "great deal of effort had been put into the budget by Officers, including a 'deep dive' over the last ten years to look at assumptions as well as figures. He also explained that getting rid of the budget gap was due to SORP primarily. He also informed that we are awaiting the Government Fair Funding Review, and although we are in a much better position, we still have difficult times ahead".

RESOLVED: That the report be considered and noted and be presented to Cabinet on 25 January 2022 and Council on 23 February 2022 for their consideration.

(Note 1: The Chairman thanked Councillor Yates, Portfolio Holder for Resources and Transformation for his attendance)

(Note 2: Councillor Yates, Portfolio Holder for Resources and Transformation

thanked the Chairman for the invite and left the meeting at the conclusion of this item)

## MINUTE OF EXECUTIVE OVERVIEW & SCRUTINY COMMITTEE – 13 JANUARY 2022

### 76 **HOUSING ACCOUNT - REVENUE AND CAPITAL PROGRAMME BUDGET SETTING**

Consideration was given to the report of the Head of Finance, Procurement and Commercial Services, which was to enable the Council to set its Housing Revenue Account (HRA) budget and capital investment programme for the next financial year 2022/23.

The Interim Corporate Finance Manager provided an overview of the report referring to details set down within it.

Comments and questions were raised in respect of the following:

- Rental income level
- Void repairs and response Repairs - Wates business cases - significant concerns were expressed about the significant adverse financial variance and the lack of information that could be provided to Councillors. It was explained that there were sensitive legal matters under dispute and that the Group Leaders would be provided with further information on a confidential basis in the near future
- Concern of Programmed Work 'rolled-on' due to Covid – uncertainty of expenditure and how it will affect this

**RESOLVED:** That the budget position be noted and that the report be submitted to Cabinet 25 January 2022 for their consideration.



## MINUTE OF CORPORATE & ENVIRONMENTAL OVERVIEW & SCRUTINY COMMITTEE – 9 DECEMBER 2021

### 40 **QUARTERLY COUNCIL PLAN PERFORMANCE DELIVERY PLAN – Q2 2021/22**

Consideration was given to the report of the Corporate Director of Transformation and Resources as contained on pages 161 to 192 of the Book of Reports, which presented the performance monitoring data for the quarter ended 30 September 2021.

The Partnership and Performance Officer outlined the report, referring to the Corporate Performance Delivery Plan (Appendix A) and Performance Plans (Appendix B).

She provided an update on performance including:

- Slippage with lease renewals work due to focus on other/Covid recovery tasks catch up
- New information governance training to be implemented
- Soft launch of 'Let's Talk West Lancashire'
- Lead Environmental Strategy Officer post currently vacant
- Progress on development of solar/wind farm at Junction 4
- Regeneration of Skelmersdale Town Centre
- Ormskirk Bus Station redevelopment / Ormskirk Market
- Community Safety – problem profile completed
- Environmental Ward Reports – potential format
- Financial Inclusion Strategy – work to introduce 'Refernet' referral process

Questions and Comments were raised in respect of the following:

- 44,811 Service Now Accounts – Could they be utilised for contact / promotions subject to GDPR guidance – (It was noted that this would be a great idea, although Members were informed that the Council have previously sought advice in respect of this and are not legally permitted to do so without consent)
- WL108 Average answered waiting time for callers to the Contact Centre
- NI192 Percentage of kerbside household waste sent for reuse, recycling, and composting – Discussion took place in respect of the nature of the formulations of this Performance Indicator and how promotion/ education of buying/using less plastic will reduce the amount to be recycled. It was suggested that the Council's Waste & Recycling Promotions Officer could promote and drive information in respect of this behavioural change. (It was noted that the Council follow and report on National measures)
- Estates and Valuation Manager Post currently vacant – Specialist role

- Information in respect of recycling – Providing details of what goes into which colour bin? - Possibility of visually displaying information on the roundabouts in the Borough and to also provide information to Schools. It was suggested that this information would be particularly useful to new residents/tenants. (The Partnership and Performance Officer made an undertaking to provide details of this suggestion to the Service)

RESOLVED: That the Council's performance against the Council Plan for the quarter ended 30 September 2021 be noted.



## MINUTE OF EXECUTIVE OVERVIEW & SCRUTINY COMMITTEE – 13 JANUARY 2022

### 72 CIL FUNDING PROGRAMME 2022/23

Consideration was given to the report of the Corporate Director of Place and Community as contained on pages 1315 to 1372 which reported on the consultation of the draft CIL Funding Programme for 2022/23, and to propose final recommendations for the CIL Funding Programme in 2022/23.

The Senior Planning & CIL / S106 Officer outlined the report and informed Members that following public consultation, approximately 60 comments had been received as detailed at Appendix A.

She informed that the recommendations for CIL funding in 22/23 remain as the proposals in the draft programme. In addition, whilst no schemes in Ormskirk had been originally shortlisted through the draft CIL Funding Programme, it has since come to the attention of officers that the Whittle Drive changing facilities project, approved previously (2018), needs to be reconsidered owing to earlier difficulties in delivering the project and the resultant expiry of the awarded monies. As the scheme remains supported by Leisure and is now deliverable, the recommendation is to award £60,000 of NCIL alongside £100,000 of match funding.

Members were also recommended that the underspend (c.£6835) from the previously approved Burscough towpath improvement scheme should be transferred to the previously approved Parbold – Appley Bridge towpath scheme to increase the available funding for that project.

She informed Members, that to ensure the projects presented throughout this report can be delivered, it is recommended, at paragraph 3.6, that delegated authority is granted to the Director of Place and Community, in consultation with the Portfolio Holder for Planning, to approve any reasonable changes to the details of the Cabinet approved schemes within this report.

Comments and questions were raised in respect of:

- What is the percentage CIL given to Burscough Town Council – 25% as they have an adopted Neighbourhood Plan. (Usually 15%)
- Delegated Authority – Agree, but to be mindful of the budget – Should there be a limit / that officers bring any major changes back for approval
- Support for the Schemes

**RESOLVED:** That the Committee note the content and final recommendations of the CIL Funding Programme 2022/23 report and that the report be passed to Cabinet for their consideration.

